

Job Description: Human Resources (HR) Manager

Position Title: Human Resource (HR) Manager

Location: Delhi, India

No. of Open Positions: 01

Experience Required: 4-6 years

Candidates can apply by submitting their CV and filling out the required information via [this link](#).

Job Summary:

Arcus Policy Research seeks a proactive HR Manager to lead HR functions, focusing on team-building, employee development, and creating a positive work culture. The HR Manager will ensure effective HR policies, handle recruitment, manage performance appraisals, and contribute to talent development initiatives.

Key Responsibilities:

- Design and implement HR strategies aligned with company objectives and team growth plans.
- Manage end-to-end recruitment, onboarding, and orientation for new hires.
- Lead performance appraisal processes, including mid-year and end-of-year reviews.
- Develop and execute employee engagement and retention strategies.
- Facilitate training programs to upskill employees and foster professional growth.
- Ensure compliance with labour laws and organizational policies.
- Handle employee relations issues and create a positive work environment.

Qualifications and Skills:

- Master's degree in human resource management, Business Administration, or a related field from a Tier-1 institute.
- 4 to 6 years of HR experience, preferably within consulting or research organizations.
- Proven expertise in recruitment, employee engagement, and talent development.
- Strong interpersonal, problem-solving, and organizational skills.
- Ability to work independently and handle sensitive information with discretion.

Selection Process

- Candidates will be shortlisted based on their background, relevant work experience, and demonstrated expertise related to the role for which they are applying.
- Shortlisted candidates appear for a Technical Interview assessing the subject matter expertise, critical thinking, and problem-solving abilities, relevant to the specific job requirements.

Location

This is a full-time in-office role based in New Delhi.

Remuneration and Benefits

We offer a highly competitive remuneration package that is commensurate with industry standards within the development sector. We are committed to fostering a culture of continuous learning and development and as a member of our team, you will have access to a wealth of resources and training programs leading to opportunities for both personal and professional growth.

About Arcus Policy Research

Arcus Policy Research (APR) is dedicated to conducting comprehensive research to drive impactful policy discussions and develop effective interventions for addressing critical challenges within the agricultural sector. We are passionate about delivering actionable recommendations to our clients quickly to achieve larger policy goals, brick by brick, providing support and services to a wide array of stakeholders, including small farmers' units such as farmer producer organisations, agricultural commodity traders/companies, research institutions, implementation agencies and governments. We are a team of passionate researchers who bring together diverse expertise and perspectives.

To know more about Arcus Policy Research's work, please visit our [Website](#) and [LinkedIn](#).