

## Job Description: Research Analyst

**Position Title:** Research Analyst  
**Location:** Delhi, India  
**No. of Open Positions:** 03  
**Experience Required:** 2-4 year  
**Reports To:** Sr. Analyst/Research Lead

Candidates can apply by submitting their CV and filling out the required information via [this](#) link.

### Job Summary:

Arcus Policy Research seek Analysts to join our team. This role is ideal for individuals who are passionate about contributing to high-impact research projects in agriculture, bioenergy, and rural livelihoods. The role requires high ownership, a keen attention to detail, and the ability to deliver work within deadlines while managing stakeholder expectations effectively.

### Key Responsibilities:

- Conduct in-depth, high-quality research on topics related to agriculture, bioenergy, rural livelihoods, ensuring strong ownership of projects.
- Lead the creation of data visualizations (e.g., charts, graphs) to present complex findings in a visually engaging and accessible manner.
- Organize, maintain, and update project databases to ensure data accuracy, integrity, and accessibility.
- Contribute to the preparation and writing of research papers, policy briefs, case studies, and knowledge products.
- Present research findings and insights to both technical and non-technical stakeholders clearly, concisely, and effectively.
- Collaborate with senior team members to ensure that research methodologies and analysis are accurate, robust, and aligned with project goals.
- Manage relationships with stakeholders, ensuring effective communication and alignment on project objectives and timelines.
- Provide mentorship and guidance to junior analysts, training them on research methodologies, data analysis techniques, and report writing.
- Oversee and ensure the quality and timeliness of work, providing support as needed to junior team members and ensuring adherence to project timelines.
- Apply statistical and econometric techniques to analyse data, including trend analysis, regression modelling, and data visualization.

### Qualifications and Skills:

- Master's degree in economics, Statistics, public policy and related fields.
- 2-4 years of relevant experience in data analysis, report writing with a strong track record of producing high-quality research outputs.
- Proficiency in Microsoft Office Suite and statistical software such as Stata, R, Python, or similar tools.
- Experience in stakeholder management, ensuring effective communication and alignment on project objectives.

- Excellent attention to detail, with a focus on data accuracy, integrity, and consistency.
- Proven ability to write clear, concise, and impactful research reports, presentations, policy briefs, and research papers.
- Ability to collaborate effectively within teams and lead specific tasks within projects.
- Ability to mentor and train junior analysts and manage multiple research tasks simultaneously.

### **Selection Process**

- Candidates will be shortlisted based on their educational background, relevant work experience, and demonstrated expertise related to the role for which they are applying.
- Shortlisted candidates appear for a Technical Interview assessing the subject matter expertise, critical thinking, and problem-solving abilities, relevant to the specific job requirements.

### **Location**

This is a full-time in-office role based in New Delhi with need-basis travel.

### **Remuneration and Benefits**

We offer a highly competitive remuneration package that is commensurate with industry standards within the development sector. We are committed to fostering a culture of continuous learning and development and as a member of our team, you will have access to a wealth of resources and training programs leading to opportunities for both personal and professional growth.

### **About Arcus Policy Research**

Arcus Policy Research (APR) is dedicated to conducting comprehensive research to drive impactful policy discussions and develop effective interventions for addressing critical challenges within the agricultural sector. We are passionate about delivering actionable recommendations to our clients quickly to achieve larger policy goals, brick by brick, providing support and services to a wide array of stakeholders, including small farmers' units such as farmer producer organisations, agricultural commodity traders/companies, research institutions, implementation agencies and governments. We are a team of passionate researchers who bring together diverse expertise and perspectives.

To know more about Arcus Policy Research's work, please visit our [Website](#) and [LinkedIn](#).