

## Job Description: Monitoring, Learning, and Evaluation (MLE) Expert

**Position Title:** Senior Analyst: Monitoring, Learning, and Evaluation (MLE)

**Location:** Delhi, India

**No. of Open Positions:** 01

**Experience Required:** 4-6 years

**Reports To:** Research Lead

Candidates can apply by submitting their CV and filling out the required information via [this link](#).

### Job Summary:

Arcus Policy Research seeks a MLE Expert to build and manage MLE frameworks for cross-geography large-scale policy and implementation projects in Agriculture and Rural livelihoods domain. The candidate will design, implement, and refine robust MLE methodologies to assess investment's outcomes and impact, contributing to data-driven decision-making and policy recommendations.

### Key Responsibilities:

- Design and implement comprehensive M&E frameworks for large-scale cross-geography projects, particularly in agricultural policy, rural livelihoods, and related domains.
- Develop indicators, tools, and methodologies to measure the progress, outcomes, and impact of investments, ensuring that the M&E framework is adaptive, able to integrate new data and evolving investment goals.
- Contribute to design and implementation of data collection processes, including surveys, interviews, focus groups, and field observations, ensuring adherence to high-quality standards.
- Coordinate with field teams to ensure accurate, timely, and efficient data collection.
- Manage and maintain project databases, ensuring data integrity, consistency, and accessibility for analysis.
- Conduct rigorous analysis to assess impact against established indicators and targets, identifying trends, challenges, and areas for improvement.
- Prepare high-quality reports and presentations, summarising findings, and actionable recommendations for internal and external stakeholders.
- Contribute to the development of knowledge products (e.g., case studies, briefs, and research papers) to share best practices and lessons learned.
- Provide technical support and capacity building to internal teams and partners on M&E best practices, tools, and methodologies.
- Contribute to developing of training materials and conduct training sessions on M&E techniques, data management, and reporting for stakeholders.

- Ensure the M&E systems comply with relevant standards, donor guidelines, and ethical considerations, maintaining transparency and accountability throughout the data collection and reporting process.
- Provide mentorship to junior research staff, to support their professional development and contribute to the overall success of the research team.

### **Qualifications and Skills:**

- Master's degree or higher in economics, Statistics, Public Policy, or a related field.
- Additional certifications in Monitoring, Learning and (MLE) is a plus.
- 4-6 years of experience in delivering MLE Projects, particularly in the agricultural and rural livelihoods domain.
- Strong background in designing and managing M&E frameworks, including conducting impact evaluations and working with donors and stakeholders.
- Experience in survey design, sampling, and qualitative data collection methods.
- Proficiency in data analysis software (SPSS, R, Stata, Excel) and data visualisation tools.
- Knowledge of international M&E standards and best practices.
- Proven experience in writing high-quality M&E reports, policy briefs, and other research documents.
- Excellent written and verbal communication skills, with the ability to present M&E findings to non-technical and technical audiences.
- Ability to work collaboratively across teams and manage stakeholder relationships.

### **Selection Process**

- Candidates will be shortlisted based on their educational background, relevant work experience, and demonstrated expertise related to the role for which they are applying.
- Shortlisted candidates appear for a Technical Interview assessing the subject matter expertise, critical thinking, and problem-solving abilities, relevant to the specific job requirements.

### **Location**

This is a full-time in-office role based in New Delhi with need-basis travel.

### **Remuneration and Benefits**

We offer a highly competitive remuneration package that is commensurate with industry standards within the development sector. We are committed to fostering a culture of continuous learning and development and as a member of our team, you will have access to a wealth of resources and training programs leading to opportunities for both personal and professional growth.

### **About Arcus Policy Research**

Arcus Policy Research (APR) is dedicated to conducting comprehensive research to drive impactful policy discussions and develop effective interventions for addressing critical

challenges within the agricultural sector. We are passionate about delivering actionable recommendations to our clients quickly to achieve larger policy goals, brick by brick, providing support and services to a wide array of stakeholders, including small farmers' units such as farmer producer organisations, agricultural commodity traders/companies, research institutions, implementation agencies and governments. We are a team of passionate researchers who bring together diverse expertise and perspectives.

To know more about Arcus Policy Research's work, please visit our [Website](#) and [LinkedIn](#).